

## ❖ AFFILIATION

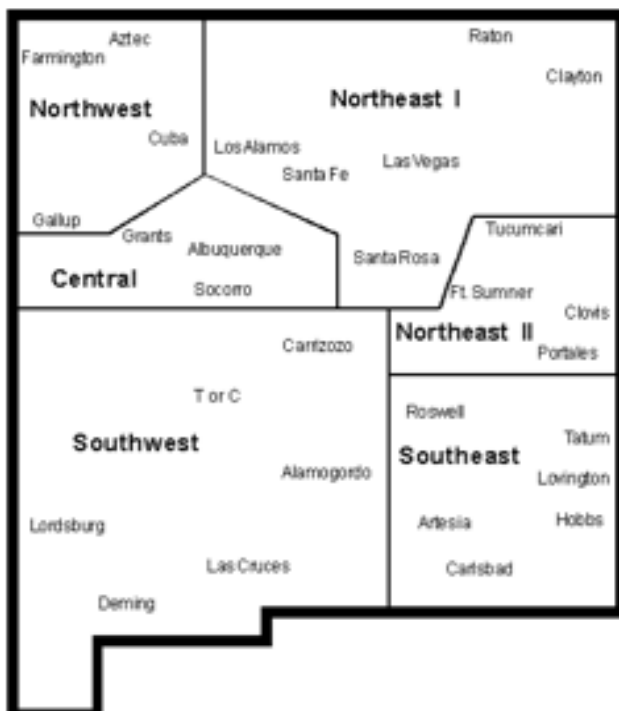
- The Professional Music Teachers of New Mexico (PMTNM) was formed in 1950 as New Mexico Music Teachers Association. The name of the organization was changed to the Professional Music Teachers of New Mexico, Inc. (PMTNM) in 1998. PMTNM is affiliated with Music Teachers National Association (MTNA), and is a member of the MTNA Southwest Division along with Arizona, California, Hawaii, Nevada and Utah.
- The address for the Music Teachers National Association is: MTNA, 441 Vine Street, Suite #505, Cincinnati, Ohio 45202-2814. Phone: (513) 421-1420.
- Website: [www.mtna.org](http://www.mtna.org)

## ❖ CONFERENCES

- **STATE:** The PMTNM State Conference is held in the fall, usually November. Activities of the Conference include: Student Honors Auditions, Ensemble Program, Music Bowl, Winners Recital, Business Meetings, Concerts and Workshops. The MTNA Competitions may also be included.
- **NATIONAL:** The MTNA National Conference is held in late March or early April.

## ❖ DISTRICTS

- The State is divided into six districts. Each is represented by a District Vice-President.



## ❖ DUES

- Individual dues collected by MTNA include state and national dues. Senior memberships are available to members 70 years of age. Other membership categories are Student and Honorary Life. Honorary Life members do not pay state dues, but must pay MTNA dues to receive the publications and benefits of national membership. Part of the national dues pays for the *American Music Teacher* magazine which is sent to each member. The notice for dues is sent from national during the spring. One check for the total state, local (if any), and national dues should be made payable to MTNA and sent to the MTNA office or paid online. The membership year begins July 1 and ends June 30.
- State and national dues are prorated (half price) for new members who join between Jan. 1 and June 30. Unpaid memberships become delinquent June 30. See [www.mtna.org](http://www.mtna.org) or the *American Music Teacher* for dues information.

## ❖ FORMS

- Application forms for PMTNM and MTNA membership are available on-line at [www.mtna.org](http://www.mtna.org). These forms are returned to MTNA national headquarters after they have been properly filled out. Forms for applying for National Certification or renewal of National Certification are available from MTNA. These may also be obtained by going to [www.mtna.org](http://www.mtna.org).

## ❖ PUBLICATIONS

- **SEGUE:** The PMTNM newsletter is printed twice a year. Publications dates are: January/February and August/September. Material for SEGUE is to be in the hands of the Editor one month prior to the publication date.
- **PMTNM-WEB:** The website may be accessed by going to [www.pmtnm.net](http://www.pmtnm.net) and contains the President's message, reports from the District Vice-Presidents, materials, and/or information as necessary, from other officers and committee chairs. The webmaster has all last minute additions to the paid membership list. All members are urged to check the website regularly for current information.
- **MAGAZINE:** The *American Music Teacher*, the official journal of MTNA, is sent to all members six times a year.
- **ROSTER:** A roster of all PMTNM members is published each year. It is compiled by the PMTNM Executive Secretary-Treasurer from the information submitted by MTNA national office and usually mailed with the Jan/Feb SEGUE.

## ❖ SCHOLARSHIP FUNDS

### 1. Byrdis W. Danfelter Piano Scholarship

- This fund was established in memory of Mrs. Danfelter who founded PMTNM in 1950. She was the first president, a Life Member, and did much to promote music teaching as a profession in New Mexico.
- The fund principal is to be held on deposit with the interest available each year for scholarship purposes. Contributions to the fund are tax deductible and should be sent to the PMTNM Executive Secretary-Treasurer.
- The scholarship is available for piano students, grade school through high school, whose primary piano teacher is a member of PMTNM, Inc. at the time of the application. The scholarship will be presented at the annual state conference in November. The scholarship check is sent to the recipient's teacher in January.

- A committee of at least three will evaluate the applications and decide on the award(s) to be granted each year. The committee will be comprised of the current Scholarship Chairperson, the Immediate Past President, and a member appointed by the Incumbent President.
- Application forms are in two parts and are available online at [www.pmtnm.net](http://www.pmtnm.net).

## **2. Janet Spangenberg Weed Memorial Scholarship**

- Janet Spangenberg Weed was a long time member. In her memory her children established this Scholarship.
- The fund is supported by annual contributions, primarily from the Weed children. Contributions to the fund are tax deductible and should be sent to the PMTNM Executive Secretary-Treasurer.
- The scholarship is available for music students (piano, voice, and other instruments), grade school through high school, whose primary music teacher in the field for which the application is presented is a member of PMTNM at the time of application. The scholarship(s) will be presented at the annual state conference in November. The scholarship check is sent to the recipient's teacher in January.
- A committee of at least three will evaluate the applications and decide on the award(s) to be granted each year. The committee will be comprised of the current Scholarship Chairperson, the Immediate Past President, and a member appointed by the Incumbent President.
- Application forms are in 3 parts and are available from the current Scholarship Chairperson and on our website at [www.pmtnm.net](http://www.pmtnm.net).

## **3. “Brava Jane!” The Jane Snow Scholarship Fund**

- These monies shall be used solely at the discretion of the Executor of Jane Snow's estate for the purpose of making awards to vocal programs and singers deemed deserving of extra assistance.
- The major awards shall be the annual support of the Senior and Young Artist Winners of the MTNA National Vocal Performance Competitions. Assistance for smaller awards could include the following:
  - lessons
  - participation in competitions
  - attendance at workshops
  - purchase of tickets for vocal events
  - advanced study
  - participation in summer programs such as Aspen or Tanglewood
  - career assistance
  - pedagogical internship (“learning to teach”) with a master teacher
  - providing community service vocal programs
- For tax purposes all monies received for this fund shall be held by Professional Music Teachers of New Mexico, Inc., a branch of Music Teachers National Association (MTNA) of which Jane Snow was a member. Established: May 1, 1994.

## **Joyce Walker Student Foundation**

- Byron and Velma Gwyn established this foundation in 1980 in honor of their daughter, Joyce Gwyn Walker and her commitment to the education of music students and the student programs of PMTNM.
- The Awards are made to students who have won State Honors or MTNA State Competitions.
- Donations to the Foundation are tax-deductible.

- Only the accrued interest is to be used for student awards. A report is to be given by the Executive Secretary-Treasurer at the annual business meeting of PMTNM. Following the State Conference the Executive Secretary-Treasurer sends reports of winners and financial transactions to Joyce Walker.
- MTNA Awards: Each Jr/Sr and Composition winner, including those without competition who are designated a New Mexico State Representative to the MTNA SW Division Competition will be required to perform on the Winner's Recital during the PMTNM State Conference in order to qualify for an award from the Joyce Walker Foundation.
- If the MTNA State Young Artist Auditions are held prior to the PMTNM Conference, the competition for the Joyce Walker Young Artist Awards will take place at a public hearing during the PMTNM State Conference. The Young Artist/Joyce Walker Award competitors shall be the state winners and any performer designated as a New Mexico State Representative to the MTNA SW Division Competition. Judges for the Walker Young Artist Awards will be those engaged by PMTNM. If the judges declare no first place winner the award will not be made. The same is true for the second place award. The decision of the judges will be final. Only the first place winner of the Joyce Walker Young Artist Award will be required to appear on the Winners' Recital in order to receive his/her award.

## 5. PMTNM Memorial Outreach Fund

- This fund was established by the PMTNM Board on April 30, 1989. Tax deductible donations may be made in memory or to honor a person or special occasion. Memorial contributions should be sent to the Executive Secretary-Treasurer. Checks should be made payable to PMTNM with the notation, Outreach Fund.

## 6. PMTNM Student Travel Fund

- A Student Travel Fund has been established to provide grants to MTNA Performance Competition winners for assistance with travel expenses to Southwest Division and National Auditions. Tax-deductible donations to the fund may be made payable to PMTNM with the notation "Student Travel" and sent to the PMTNM Executive Secretary-Treasurer.

## ❖ Tax and License

- **PMTNM:** The Professional Music Teachers of New Mexico is exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code. This exemption was granted July 1981 and remains in full force and effect. Contributions to the Association are deductible in the manner and to the extent provided by section 170 of the Code.
- **State:** The State of New Mexico, by statute, requires that all people providing services in the state shall be registered with the State Bureau of Taxation and Revenue. Reports covering one month or six month periods must be submitted on forms provided by the state, together with a check for the gross receipts tax based on services rendered. The tax can be assessed to the client as part of the tuition charge. Particulars regarding these matters may be obtained from the State Bureau of Taxation and Revenue.
- **Local:** Some municipalities (including Albuquerque) require an Occupation License. The Treasurer of the municipality can give more information regarding this matter.
- **Federal:** In regard to Federal Income Taxes, it is recommended that each teacher contact the local IRS office or a competent accountant to determine all possible responsibilities and deductions under the law.